

**REPUBLIC OF NORTH MACEDONIA
UNIVERSITY "GOCE DELCEV" - SHTIP**



CALL FOR APPLICATIONS

**for enrolment of first-cycle students in the study programs at the
University "Goce Delcev" in Shtip
in the 2024/2025 academic year**



Shtip, 2024

**Call for Applications for Enrolment of First-Cycle Students in Undergraduate and
Professional Studies at the University "Goce Delcev" in Shtip**

in the 2024/2025 academic year

I. Number of students

At the units of the University "Goce Delcev" - Shtip in the first year of the first cycle of university and professional studies, for which a university diploma or professional diploma is obtained, in the academic year of 2024/2025 the following number of students will be enrolled:

FACULTIES / STUDY PROGRAMS	F ull - ti me in st at e- fu nd ed q u o t a	Fee am oun t (EU R - per yea r)	F ull- time with co- finan cing	C o- finan cing fee (EU R - per year)	P ar t - t ime	Co- finan cing fee (EU R - per yea r)	Total nu mb er of stu de nts
FACULTY OF LAW - SHTIP							
SHTIP							
International Law and International Relations (three-year studies)	/	/	40	1000	/	/	40
FACULTY OF ECONOMICS - SHTIP	160		70		90		320
SHTIP							
Bussines Economics (three-year studies)	/	/	30	1200	10	1200	40

FILM ACADEMY - SHTIP	30		15		/		45
SHTIP							
Contemporary Dance Performance (three-year studies)	10	200	5	400	/	400	15
MUSIC ACADEMY - SHTIP	118		45		/		163
SHTIP							
Jazz Guitar (English)	3	200	1	400	/	/	4
Jazz Trumpet (in English)	2	200	1	400	/	/	3
Jazz Saxophone (in English)	2	200	1	400	/	/	3
Jazz Percussions (in English)	2	200	1	400	/	/	3
Jazz Piano (in English)	2	200	1	400	/	/	3
Jazz Bass (in English)	2	200	1	400	/	/	3
Jazz Singing (in English)	2	200	1	400	/	/	3
COMPUTER SCIENCE FACULTY - SHTIP	220		120		90		430
SHTIP							
Computer Engineering and Technologies	/	/	70	2000	20	2000	90

FACULTY OF MEDICAL SCIENCES - SHTIP	300		320		140		760
SHTIP							
General Medicine in English	/	/	80	6000	/	/	80

* Accreditation of these study programs is in progress.

** Students who will enrol in these study programs in the fifth semester can choose one of the following specializations: teaching or translation and interpretation, while students from Macedonian and Macedonian Literature group in the fifth semester can choose the teaching or applied specialization.

*** Additional criteria for enrolment in the study program are defined in II. Conditions and criteria for enrolment.

NOTES:

The University offers undergraduate programs (first-cycle studies) at its various locations outside the main campus. Students enrol at these locations to complete their studies and earn a diploma upon achieving the required 180 credits. In some cases, the University may offer courses for the additional 60 credits needed for the

complete undergraduate program at the main campus. This allows students to finish their degree at the headquarters location.

In case less than 20 students enrol in the planned study programs at the units, the University "Goce Delcev" reserves the right to distribute the student to the parent faculty or the student can choose another active study program for which there are available places. An exception are the study programs for which the Competition foresees smaller quotas than 20 students.

If fewer than 20 students sign up for a program offered at one of our branch campuses, the University "Goce Delcev" may place you in the same program at the main faculty (parent faculty). Alternatively, you can choose another active program with available spots.

Note: This exception doesn't apply to programs where the admissions process already has smaller quotas than 20 students.

II. Enrolment Requirements

The right to enrol in the first cycle of university and professional studies is granted to applicants who have completed four-year secondary education, namely:

- Applicants who graduated in the academic year 2020/2021 **with a state exam**,
- Applicants who graduated in the academic year 2019/2020 **without a state exam**,
- Applicants who **have passed the state exam** before the academic year 2019/2020,
- Applicants who **have completed their education before the academic year 2007/2008 and have not taken the state exam**, as well as
- Applicants who have completed four-year secondary education (**with a completed international exam**).

Applicants are enrolled as regular students financed by the state and regular students with co-financing of their studies.

On the first cycle of studies, extraordinary students can also enroll, if the character of the study program allows it.

The method of selection and ranking of applicants will be performed depending on the type of study programs for which they compete, namely:

- a) On study programs without testing the knowledge and skills of the applicants, where the selection is carried out only according to the success of secondary education for applicants without a state exam, or the success of secondary education and the state exam for applicants who have passed the state exam), which participates with 100%, or on that basis a maximum of 100 points can be obtained
- b) and study programs with testing the knowledge and skills of the applicants), where the selection will be based on the success of secondary education for applicants without a state exam, or the success of secondary education and the state exam for applicants who have passed the state exam) which participates with 40% (40 points) and the success of the test of knowledge and skills of the applicant, which participates with 60% (60 points);

At the bottom of this Call, **a list of study programs with testing of the knowledge and skills of the applicants is given (List 1).**

The basic criterion for selection and ranking of applicants for enrolment in undergraduate studies is the success achieved in secondary education. Depending on the type of study program, an additional criterion for selection is the testing of the knowledge and skills of the applicants.

The assessment of the success of the applicants is expressed in points. Applicants can earn a maximum of **100 points, or 40 points** for those who have the knowledge and skills test.

Additional criteria for the study program in General Medicine

- By Decision no. 2002-167/67 dated June 6, 2022, the Teaching and Scientific Council of the Faculty of Medical Sciences has defined the criteria for admission of students to the study program in General Medicine as follows:
 1. Only documents from applicants who have at least 80 points on all grounds (success of four years of completed secondary education and success of passed state exam) will be accepted during the enrolment deadlines;
 2. The same criteria apply to foreign students.
- By Decision no. 2002-139/8 of 26.06.2024 of the Teaching and Scientific Council of the Faculty of Medical Sciences and Decision of the Rector's Office 0202-546/10 of 02.07.2024, the conditions and criteria for admission of students to the first cycle of studies on the study program in General Medicine in the Macedonian language who have not passed the state exam and are Macedonian citizens are determined as follows:
 - o To conduct an entrance examination with physical presence in the subjects of chemistry and biology (during the enrolment deadlines);
 - o In the ranking, the points earned from the success in the four-year secondary education (maximum 60 points) and the points earned from

the conducted entrance examination in the subjects of chemistry and biology (maximum 40 points) for 40 questions from the two subjects will be taken into account, each question will carry 0.5 points - a total of maximum 40 points.

1. **Study programs without testing the knowledge and skills of the applicants, where the selection is carried out only according to the success of secondary education**

1.1. State Exam

1.1.1. Success of secondary education

All grades entered in the certificates from all years are collected, the resulting sum is divided by the number of grades, and the resulting average success is multiplied by **12**. On this basis, a maximum of **60 points** can be obtained.

2.1.1. Success achieved on the state exam

The grade for each external subject (**E1** and **E2**) is calculated by adding the applicant's percentile rank (expressed as a percentage) and dividing it by **20**. A maximum of 20 points can be obtained for external subjects (**a**).

The grade for the internal subject (**I1** and **I2**) taken at the state matriculation exam is calculated by adding the average of the grades from the first to the fourth year in that subject. This result is divided by 2 to obtain the final score. A maximum of **16 points** can be obtained for this subject (**b**).

The grade obtained on the **project assignment (P)** is multiplied by **a coefficient of 0.8**. A maximum of 4 points can be obtained for this part of the grade (c).

The total score for the state matriculation exam can **be a maximum of 40 points**.

2.1. With No Matriculation Exam

For study programs where selection is based **solely on secondary education success (applicants without the matriculation exam)**, grading is done as follows:

1.1.1. Secondary education success

The overall secondary education grade is calculated by averaging all the grades from all subjects taken during secondary school. This average is then multiplied by a coefficient of **20**. A maximum of **100 points** can be obtained on this basis.

3.1. International matriculation exam

1.1.1. Secondary education success

The overall secondary education grade is calculated by averaging all the grades from all subjects taken during secondary school. This average is then multiplied by a coefficient of **12**. A maximum of **60 points** can be obtained on this basis.

Average grade X 12 = a maximum of 60 points

2.1.1. Success achieved on international matriculation exam

Each grade of the six subjects taken at the international matriculation is multiplied by a coefficient of **1.2**. The resulting coefficients are then added together. A maximum of **36 points** (b) can be obtained in this way.

The score obtained on the matriculation exam essay is multiplied by a coefficient of **0.8**. On this basis, a maximum of **60 points** can be obtained. The total success of the international matriculation exam can bring a maximum of **40 points**.

$a_1 = 1 \text{ subject} \times 1,2 = \text{a maximum of 6 points}$

$a_2 = 2 \text{ subject} \times 1,2 = \text{a maximum of 6 points}$

$a_3 = 3 \text{ subject} \times 1,2 = \text{a maximum of 6 points}$

$a_4 = 4 \text{ subject} \times 1,2 = \text{a maximum of 6 points}$

$a_5 = 5 \text{ subject} \times 1,2 = \text{a maximum of 6 points}$

$a_6 = 6$ subject $\times 1,2 =$ a maximum of 6 points

b = sum $a_1 + a_2 + \dots + a_6 =$ a maximum of 36 points

c = matriculation exam essay $\times 0.8 =$ a maximum of 4 points

b+c = a maximum of 40 points

(an example with an average of 5.00:

$$(5 \times 1.6) + (5 \times 1.6) + (5 \times 1.6) + (5 \times 1.6) + (5 \times 1.6) + (5 \times 1.6) + (5 \times 0.8) = 40 \text{ points})$$

2. Study programs with assessment of **applicants'** knowledge and skills, where the selection is made according to the success of secondary education (**applicants** without or with a matriculation exam) and the assessment of the **applicant's** knowledge and skills

On faculties where a knowledge and skills assessment is conducted, points for academic achievement from secondary education with or without a matriculation exam are awarded according to point 1. The total score obtained on this basis is multiplied by a **coefficient of 0.4**. A maximum of 40 points can be obtained on this basis.

Calculation of points from the knowledge and skills assessment of applicants is carried out as follows:

For study programs with special specificities, the selection of applicants will be based on academic achievement from secondary education, which will account for 40%, and on the knowledge and skills assessment of applicants, which will account for 60%.

The knowledge and skills assessment of applicants is carried out with scoring from 0 to 60 points.

Applicants are ranked by adding up the points obtained on both bases.

The knowledge and skills assessment will be conducted at the following faculties:

- A. Music Academy
- B. Arts Academy

C. Film
Academy

D. Faculty of Educational Sciences (psychophysical abilities assessment)

The method of knowledge and skills assessment is given in the Appendix to the Competition - List 1

III. Selection of Applicants

1. To implement the Call for Applications, the University "Goce Delchev" - Shtip will form admission committees for each unit. At the Music Academy, Film Academy and the Arts Academy, an admission committee for the Assessment of Knowledge and Skills of Applicants will be formed. At the Faculty of Educational Sciences, an admission committee for the Assessment of Psychophysical Abilities will be formed.
2. The University admission committee will monitor the implementation of the Call, which will ensure that the provisions of the Call are consistently observed, will provide instructions and opinions during its implementation, will decide on appeals against the preliminary ranking list and will make a decision on admission.
3. The University admission committee will rank the applicants.
4. The admission committees publish the scores from secondary education (grade point average) and the results from the assessment of knowledge and skills at the **Music Academy, Film Academy, and Art Academy** on the notice board and the university's website. The applicant has the right to appeal to the University Competition Committee within 24 hours of the publication of the results. Otherwise, they forfeit the right to appeal in further proceedings concerning the published results
5. Upon the publication of the preliminary ranking list of applicants by the admissions committee, the applicant has the right to appeal within 24 hours. The appeal relates only to technical omissions and errors made in calculating the points and is submitted to the University Admissions Committee through a completed form at prigovori@ugd.edu.mk . More information can be found on the University website in the admissions section.

Upon the expiration of the deadlines for submitting appeals and resolving them, the University Admissions Committee publishes a decision on the admission of students for each unit of the University separately (final ranking list), on the basis of which student enrolment is carried out.

6. **Enrolment in the second and third enrolment rounds is carried out for study programs that have unfilled places after the completion of the first enrolment round.**

7.

In the first enrolment round, if there are multiple applicants with the same number of points at the end of the ranked list of admitted applicants (up to five applicants), the faculty will enrol all such applicants. However, if the number of such applicants exceeds five, priority is given to applicants who have won awards at national and international competitions in fields relevant to the respective study program. If the same situation is repeated in the second enrolment round, as many applicants as determined by the competition will be admitted, with priority given to applicants who have won awards at national and international competitions in fields relevant to the respective study program. The type and relevance of the awards are determined by the faculty that carries out the study program.

IV. Enrolment of full-time students

8. Students in the state quota enrol by paying a fee of 200 euros, in denar equivalent according to the average exchange rate of the National Bank of the Republic of North Macedonia (NBRM). Students in the co-financing quota enrol by paying a co-financing fee for studies of 400 euros, in denar equivalent according to the average exchange rate of the NBRM. Part-time students enrol by paying a fee of 400 euros, in denar equivalent according to the average exchange rate of the NBRM. Payment is made in four equal installments at the beginning and end of each semester, for each academic year throughout the entire study period.

9. Exemption from paying the participation fee for studying in the first year of studies in the academic year 2024/2025 is possible for enrolled students in the first enrolment round as regular students in the state quota, ranked according to their achieved success from secondary education, which should not be less than 80 points:

- **Faculty of Medical Sciences:** Top 40 ranked applicants (20 on the study program - General Medicine, 10 on the study program - Pharmacy and 10 on the study program - Dentistry)
- **Faculty of Agriculture:** Top 20 Ranked Applicants
- **Faculty of Natural and Technical Sciences:** Top 20 ranked applicants
- **Faculty of Economics:** Top 20 Ranked Applicants

- **Faculty of Law:** Top 20 Ranked Applicants
- **Faculty of Tourism and Business Logistics:** Top 20 ranked applicants
- **Faculty of Electrical Engineering:** Top 10 ranked applicants
- **Faculty of Mechanical Engineering:** Top 10 ranked applicants
- **Faculty of Technology and Technical Engineering:** Top 10 ranked applicants

- **Computer Science Faculty-** Top 30 Ranked Applicants
- **Faculty of Educational Sciences** - Top 10 Ranked Applicants
- **Music Academy** - Top 10 Ranked Applicants
- **Fine Art Academy** - Top 5 Ranked Applicants
- **Film Academy** - Top 5 Ranked Applicants

The exemption from participation does not apply to applicants who have completed secondary education before the 2007/2008 school year and have not taken state exam.

- At the **Faculty of Philology**, applicants enrolled in all enrolment periods as full-time students in the state-funded quota with a grade of secondary education of not less than 80 points are exempt from participation:
 - Macedonian and Macedonian Literature – all applicants;
 - Active students of this study program are exempt from paying a participation fee from the first to the fourth year of study.
 - German and German Literature – the top 10 ranked applicants;
 - Turkish and Turkish Literature – top 10 ranked;
 - Italian and Italian Literature - the top 10 ranked applicants (even distribution by city: 5 in Shtip and 5 in Strumica);
 - English and English Literature - the top 20 ranked applicants (even distribution by city: 10 in Shtip and 10 in Strumica);

The exemption from participation does not apply to applicants who have completed secondary education before the 2007/2008 school year and have not taken state exam.

- **Members of sports clubs** that are part of the sports teams that bear the name of the University "Goce Delcev" – Shtip will be exempted from paying a participation fee for the first year of the first cycle studies.

10. The University will not charge a participation fee for:

- **persons without parents** under the age of 26, if they are unemployed;
- **persons with disabilities**, in accordance with the decree of the Government
 - **military disabled persons**;
 - people **raised in orphanages**, if they are unemployed

The funds for participation of these persons will be covered by the Budget of the Republic of North Macedonia.

Students of **Roma nationality** who will enrol in the school year 2024/2025 are exempted from participation for the first and second semesters in accordance with the project of the Government of the Republic of North Macedonia.

Members of the **security forces, children killed** (in armed actions) or **deceased** (death that occurred as a direct consequence of an injury or injury acquired during the armed actions) are members of the security forces, determined by the provisions of Article 2 and Article 4 of the Law on Special Rights of Members of the Security Forces of the Republic of North Macedonia and Members of Their Families ("Official Gazette of SRM" no. 2/2002, 17/2003 and 30/2004 and 66 of 31.05.2007), in the academic year 2024/2025 will be enrolled outside the state-funded quota without payment of co-financing, under the conditions for enrolment determined in this Call, and their number may be up to 10% of the total number of students of the respective study program.

The right referred to in the previous paragraph is exercised by the applicants at the time of registration, with a document from the Ministry of Defense or the Ministry of Interior. Additionally

submitting a document for applicants enrolling in the first year is not taken into account.

V. Enrolment of part-time students

11. As part-time students may be enrolled applicants who are eligible for enrolment and have signed a statement stating the reason for the part-time study under full personal responsibility.
12. Part-time students are enrolled according to the same conditions and criteria as full-time students, and rank in a special ranking.

VI. Enrolment of students with co-financing

13. Applicants who are eligible for enrolment are also enrolled at the University as full-time students in the individual study programs, and due to the limited quotas, they cannot enrol in the state-funded student category.

14. Students enrolled in this category shall pay the amount specified in Chapter I of the Call in MKD equivalent, according to the average exchange rate of the National Bank of SRM. For students who pay a co-financing fee of EUR 400, the payment is made in 4 (four) equal installments at the beginning and at the end of each semester, for each study year during the entire study period.
For the rest, payment is made in two equal installments at the beginning of each semester.
15. The fee for co-financing the studies for the students enrolled in the study program:
- General medicine in English at the Faculty of Medical Sciences amounts to EUR 6,000 per academic year;
 - International Law and international relations (three-year studies) at the Faculty of Law is 1000 for one academic year;
 - Computer Engineering and Technologies at the Computer Science Faculty is 2000 for one academic year;
 - Business Economics (three-year studies) at the Faculty of Economics amounts to 1200 euros per academic year.
16. The list of admitted applicants in this category is determined by the University Admission Committee on the basis of the rankings.
17. Students with co-financing during enrolment conclude an agreement with the faculty for mutual rights and obligations in the realization of the teaching and educational process.

VII. Applicants with completed secondary education abroad

a) Foreign nationals

18. Foreign nationals are enrolled outside the quotas determined in the Competition, **up to 30%** of the student enrolment quota for each study program of the University on the study programs in Macedonian.
19. A foreign national who plans to apply to study programs in the Macedonian language must attend preparatory classes for the Macedonian language organized by the Institute of Languages, for a period of one year.
Preparatory Macedonian language instruction is not obligatory for applicants from Serbia, Bulgaria, Montenegro, Bosnia and Herzegovina, Croatia and Slovenia. They should prove their knowledge of the Macedonian language by taking an exam at the Institute of Languages at the University.
The University issues a certificate that the applicant is enrolled in preparatory classes in the Macedonian language at the University.

For foreign nationals, the Institute of Languages at the University organizes additional courses in Macedonian and English.

Registration for preparatory classes in Macedonian language and courses in Macedonian and English language is online at <https://eupisi.ugd.edu.mk>.

20. Foreign citizens who apply to study programs in English at: Music Academy, Film Academy and the Faculty of Medical Sciences are tested for knowledge and skills.
21. The student fee for foreign full-time students for the academic year 2024/2025 is 1000 euros (in denar counter value) for one year for all units, except for the Faculty of Medical Sciences, where for one year 1500 euros (in denar counter value) and 100 euros (in denar counter value) are charged for laboratory costs for each study year.
22. This category also includes foreign national applicants whose parents or they themselves work at diplomatic missions in the Republic of North Macedonia.

b) Expatriates and citizens of SRM with completed all secondary education and part of secondary education abroad

23. Applicants, nationals of SRM, who have completed their entire secondary education abroad, are enrolled outside the quota, up to 10% of the total number of students enrolled in the first year at the faculty level.

VIII. Additional quotas established by the Government of SRM

24. To ensure equitable and appropriate representation of students belonging to communities that are not a majority in the Republic of North Macedonia will additionally enrol students belonging to these communities, whose number is up to 10% of the total number of students enrolled in the first year at the faculty level. Within this percentage, members of all communities will be appropriately represented up to the percentage by which the respective community is represented in the total population in the Republic of North Macedonia.

At the study programs, which, in addition to the University "Goce Delcev" – Shtip, are also represented at the University of Tetovo and the University "Mother Teresa" in Skopje, the members of the Albanian community will be enrolled only in the regular quotas.

IX. Deadlines for application, verification of knowledge and skills* and enrolment

DEADLINES FOR THE CALL FOR ENROLLMENT OF STUDENTS 2024/2025	I ENROLLMENT PERIOD	II ENROLLMENT PERIOD	III ENROLLMENT PERIOD
Application	August 20, 21, 22 and 23	September 5 and 6	September 18 and 19
Publication of preliminary results	August 26	September 10	September 20
Objections to preliminary results	August 27	September 11	September 23
Announcement of the decision on the admission of applicants	August 30	September 13	September 25
Enrollment of admitted applicants	September 2, 3, and 4	September 16 and 17	September 26 and 27

* The verification of knowledge and skills will be carried out in organization of the faculties defined in List 1, in contact with the applicants.

X. Application and enrolment documents

University registration and enrolment will be organized online.

Applicants submit/create an electronic application with personal and secondary education data at <https://eupisi.ugd.edu.mk/>. Within the electronic application, they also pay (electronically) the application costs:

REQUIRED DOCUMENTS FOR CITIZENS OF THE REPUBLIC OF NORTH MACEDONIA

- For study programs in the Macedonian language where there **is no** verification of knowledge and skills:
 - 300 denars per giro account of the University (income code 723019 in the electronic payment when creating an electronic application), and
 - 50.00 MKD administrative fee (income code TM in the electronic payment when creating an electronic application)
- For study programs in the Macedonian language where there is no verification of knowledge and skills:
 - 300 denars per giro account of the University (income code 723019 in the electronic payment when creating an electronic application), and
 - 50.00 MKD administrative fee (income code TM in the electronic payment when creating an electronic application)
- In case of payment through PO institutions (banks, post offices), the mentioned deposits shall be attached together with the other documents:
 - Giro account of Goce Delchev University - Shtip 100000000063095

- User Account 1600160330-788-18
 - Revenue code 723019
 - Program 44

- F

form PP-50

Required

documents are:

- Application for enrolment which is generated from the application for enrolment,
- Certificates from the 4 years of secondary education + diploma (state matriculation, international matriculation, without matriculation),
 - Original documents are submitted (not copied documents certified by a notary)
 - Certificates and diplomas acquired abroad should be standardized.
- Birth certificate (not older than 6 months);
- Proof of citizenship of the Republic of North Macedonia (certificate or decision, not older than 6 months).
- Persons with special rights to submit the additional documents under the competition (IV- 10)

Interested applicants after submitting/creating an electronic application must submit the documents to all study centers, i.e. in **Shtip, Strumica, Skopje, Kavadarci and Gevgelija** according to the defined terms and locations on the website of the University Goce Delchev – Shtip.

The applicants present at the final admission decisions at: <https://upisi.ugd.edu.mk> enrol electronically, through the application and enrolment module: <https://eupisi.ugd.edu.mk>.

Detailed information is displayed on the website of Goce Delchev University – Shtip.

Students with Macedonian citizenship can enrol in study programs in English according to the defined criteria for the study program.

DOCUMENTS REQUIRED FOR FOREIGN NATIONALS

Applicants submit/create an electronic application with personal and secondary education data at <https://eupisi.ugd.edu.mk/>. Within the electronic application, they also pay (electronically) the application costs:

Study programs in Macedonian

- Electronic application <https://eupisi.ugd.edu.mk>.
- For study programs in the Macedonian language where there **is no** verification of knowledge and skills:

- 300 denars per giro account of the University (income code 723019 in the electronic payment when creating an electronic application), and
 - 50.00 MKD administrative fee (income code TM in the electronic payment when creating an electronic application)
- For study programs in the Macedonian language where there **is** verification of knowledge and skills:
 - 300 denars per giro account of the University (income code 723019 in the electronic payment when creating an electronic application), and
 - 50.00 MKD administrative fee (income code TM in the electronic payment when creating an electronic application)
- In case of payment through PO institutions (banks, post offices), the mentioned deposits shall be attached together with the other documents:
 - Giro account of Goce Delchev University - Shtip 100000000063095
 - User Account 1600160330-788-18
 - Revenue code 723019
 - Program 44
 - Form PP-50
- Decision for nostrification of the diploma for completed secondary education issued by the Ministry of Education and Science in the Republic of North Macedonia (Original document);
- Diploma for completed secondary education (Apostille stamp of the diploma for the countries signatory to the Hague Convention, and for the rest stamp of the Ministry of

foreign affairs from the country where the diploma was issued), (Original document and original translation into Macedonian by an authorized court translator);

- Certificates for each completed year (Transcript), (Original document and original translation into Macedonian by an authorized court translator for each year);
- Birth certificate (Original document and original translation into Macedonian by an authorized court translator);
- Nationality; original and court translation (Original document and original translation into Macedonian by an authorized court translator);
 - Copy of the first page of the passport;
- Certificates for knowledge of Macedonian language for A1 and A2 level/certificate for knowledge of Macedonian language for students from Serbia, Bulgaria, Montenegro, Bosnia and Herzegovina, Croatia and Slovenia (Original document).

Study programmes in English

- Electronic application <https://eupisi.ugd.edu.mk>.
- For study programs in the Macedonian language where there is **no** verification of knowledge and skills:

- EUR 50 in MKD counter value of the giro account of the University (income code 723019 in the electronic payment when creating an electronic application)
- For study programs in the Macedonian language where there **is** verification of knowledge and skills:
 - EUR 100 in MKD counter value of the giro account of the University (income code 723019 in the electronic payment when creating an electronic application)
- In case of payment through PO institutions (banks, post offices), the mentioned deposits shall be attached together with the other documents:

Study programmes in English

- Giro account of Goce Delchev University - Shtip 10000000063095
 - User Account 1600160330-788-18
 - Revenue code 723019
 - Program 44
 - Form PP-50
- Decision for nostrification of the diploma for completed secondary education issued by the Ministry of Education and Science in the Republic of North Macedonia (Original document);
- Diploma for completed secondary education (Apostille stamp of the diploma for the countries signatory to the Hague Convention, and for the other stamp of the Ministry of Foreign Affairs of the country where the diploma was issued) (Original document and original translation into Macedonian by an authorized court translator);
- Certificates for each completed year (Transcript), (Original document and original translation into Macedonian by an authorized court translator for each year);
- Birth certificate (Original document and original translation into Macedonian by an authorized court translator);
- Nationality; original and court translation (Original document and original translation into Macedonian by an authorized court translator);
- Copy of the first page of the passport;
- Certificate of English language proficiency – this is not necessary if the applicant has studied the English language for 4 years during high school education.

Foreign students submit their documents in person to the Student Service for International Students, Bul. Krste Misirkov" No.10-AP.O. Box 201, Shtip (The Law Faculty Building).

XI. Transfer from another university and change of status

- A student enrolled in a study program at one of the University's study programs as a full-time student may change his/her status during the course of study, as follows:
- Full-time student in state quota in co-financing or part-time study or other study program with the same status

- No transfer from co-financing or part-time study to a state quota is allowed.

In order to transfer from another university to Goce Delchev University, it is necessary to submit a Request from the student, with proof of payment of an administrative fee and payment for the purpose of transfer to another university of UGC or direct payment in the electronic system, and submission of a Certificate for passed exams. This also applies to the transfer of study programs to English.

The transfer can be done at the following link: <https://eupisi.ugd.edu.mk>.

List 1: Study programs for which knowledge and skills are tested

MUSIC ACADEMY

Department of Graduate Music Theorist and Music Pedagogue
Department of Graduate Ethnoco-reologist
Department of Graduate Musician
Performer Department of Graduate Jazz
Musician

Arts

Academy
Classical
Painting
Sculpture

FILM ACADEMY

*Contemporary dance **
Contemporary dance (in English)

FACULTY OF MEDICAL SCIENCES

General medicine

Study programs for which a check of psychophysical abilities is performed
Faculty of Educational Sciences

Elementary School
Preschool education
Pedagogy

Detailed information about the contents and the way of testing can be found on the university's website.

THE CALL FOR APPLICATIONS IS PUBLISHED ON THE WEBSITE

www.ugd.edu.mk